



## Navigating Academic Advising in Prison: Best Practices and Adaptations for Incarcerated Students

Saturday, June 15, 2024

11:00am-12:15pm



# Advising Success Network

1. Define what “good advising” looks like
2. Support “the field” in redesign efforts to get there

The ASN's technical assistance is focused on engaging institutions in cross-silo collaboration in pursuit of equitable outcomes for students from poverty-affected backgrounds and **Black, Latinx/a/o, Indigenous, Asian, and Pacific Islander students, and poverty-affected students.**





## Presenters and Special Guests

Paula Pitcher, Director, Holistic Student Supports  
Achieving the Dream

Wendy G. Troxel, Director, NACADA Center for Research  
NACADA: The Global Community for Academic Advising

Special Guests:

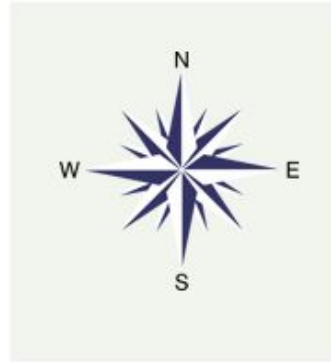
Haja Kamara (FIGCN) and Lila McDowell (Hudson Link)



# Today's Agenda

1. Introductions
2. Four Areas of Interest
  - a. Orientation
  - b. Academic Counseling (advising)
  - c. Tutoring
  - d. Re-Entry
3. Advising Syllabus Examples
4. Next Steps/Resources

Orientation



Academic  
(Advising)  
Counseling



Tutoring



Re-Entry





# The Advising Syllabus - Examples



## Advising Syllabus

Academic Advising and Planning Center (AAPC)  
Lightsey Center, Suite 247 (2<sup>nd</sup> floor)  
843-953-5981  
[advising@cofc.edu](mailto:advising@cofc.edu)  
<http://advising.cofc.edu/>  
Office hours: Monday-Friday, 8:30 AM - 5:00 PM



*Academic advising and planning helps students learn how to successfully navigate the many opportunities and responsibilities of their college education.*



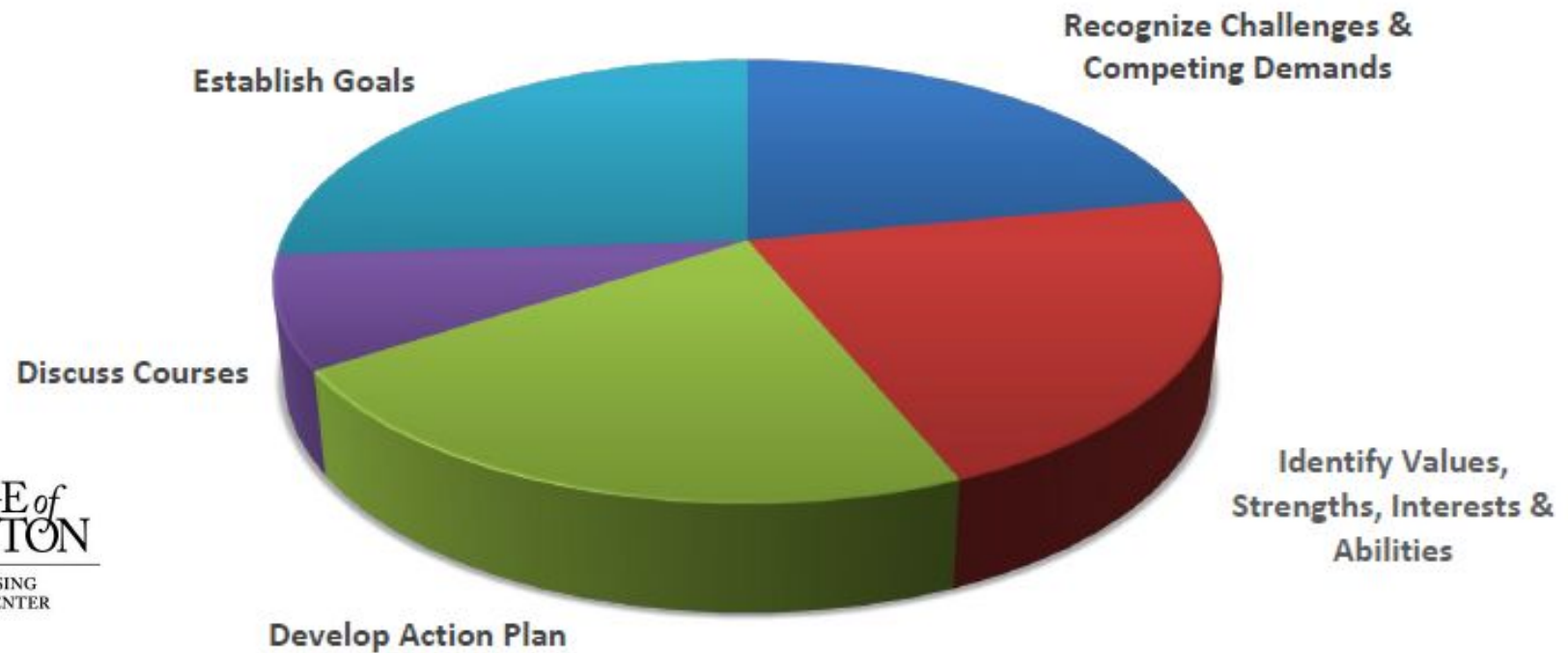
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### Learning Objectives

As a result of academic advising and planning, students will be able to:

*Academic advising and planning helps students learn how to successfully navigate the many opportunities and responsibilities of their college education.*

### The Academic Advising Dialogue



**COLLEGE of  
CHARLESTON**

ACADEMIC ADVISING  
AND PLANNING CENTER



## Learning Objectives:

As a result of academic advising and planning, students will be able to:

- Create a personal path to degree completion
  - Make a timely and informed pursuit of an academic major
  - Use campus resources
  - Find relevant policies and procedures
  - Recognize the importance of balancing competing priorities
- 



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## •And sections related to:

- Supporting Materials
- Participation and Attendance
  - Expectations
  - Milestones (important meetings)
- Assignments
  - “Homework” – preparation for meetings and coursework
  - Declaring a Major
  - Follow-up topics and activities
- Confidentiality
- “Quick Question Drop-in” opportunities and processes



## ACADEMIC ADVISING SYLLABUS

Location and Contact Information

### Our Mission

Academic advising is an integral component of your learning and development at UCLA. College Academic Counseling's mission is to cultivate an advising partnership with you that nurtures your growth, and that allows you to draw connections between all aspects of your undergraduate experience. These correlations will help you to understand the value of your undergraduate education as it relates to your personal and professional aspirations. Through a developmental, learning-centered philosophy, we advise the whole student, acknowledging that all aspects of your individuality inform your scholarly identity. Academic advisors support you in your intellectual, professional, and personal goals, while upholding the integrity of the institution.

### The Advisor-Student Partnership

#### Student Responsibilities

Effective academic advising requires deep engagement and responsibility from both advisor and student. To participate fully in this academic advising experience, you will need to:

- be accountable for your own educational and personal trajectories
- be respectful of yourselves, your peers, faculty, staff, and the institution
- meet regularly with your academic and departmental advisors and collaborate with them as you make



## Advisor Responsibilities

Driven by our advising core values of **accountability, compassion, fairness, integrity, and respect**, we are committed to:

- creating a safe space to facilitate interaction with you by utilizing counseling skills and techniques
- recognizing and responding to diverse student needs to foster an inclusive advising culture
- supporting you as you create your own academic plan that highlights your skills and interests
- collaborating with you and encouraging you to make informed decisions by exploring your options, as you make important academic and professional decisions
- helping you to make connections between your intellectual, professional, and personal short- and long-term goals
- providing you with accurate and consistent information regarding policy, rules, regulations, and degree requirements
- advocating for both you and the institution, and using sound judgment in navigating this continuum
- introducing you to academic, co-curricular, and extra-curricular opportunities



## Academic Advising Objectives

Academic Advisors aim to collaborate with you to support your intellectual, professional, and personal development. The following objectives seek to foster your success and well-being within and beyond the University.

Academic Advising Objectives		
Intellectual Development	Professional Development	Personal Development
introduce students to the structure and rationale of the degree, including university, college/school, and major/minor requirements	learn about students' post-graduate aspirations and work with students to create a plan to achieve those goals	initiate conversations with students about the accomplishments and challenges of their transition to UCLA and their undergraduate experience
familiarize students with the UCLA Degree Audit (DAR), MyUCLA, and enrollment, registration, study list deadlines, and academic rules and regulations	introduce students to research, study abroad, internship, and service-learning opportunities, and refer them to the appropriate offices	familiarize students with campus resources for academic support and personal well-being



## TRAILBLAZER STUDENT SUCCESS CHECKLIST

### BEFORE THE SEMESTER STARTS – ACCEPTED NOW WHAT?

- ☐ Register for **Fired Up New Student Orientation (FUNSO)** [Click here to sign up for FUNSO](#)
- ☐ Access your **Student Email** and check it daily. [Check your email](#)
- ☐ Make sure you can log into the **Student Portal**. [Student Portal Link](#)
- ☐ **Confirm your contact information** is correct in the Student Portal. [Student Portal Link](#)
- ☐ Use the **College Catalog and Degree Works** to review and verify your declared degree program. [College Catalog](#)
- ☐ Look up your **Advisor's name and contact information** in Degree Works or in the Student Portal.
- ☐ Familiarize yourself with the official **Academic Calendar**. [Academic Calendar](#)
- ☐ Submit your FAFSA ([www.studentaid.gov](http://www.studentaid.gov)). Check with Financial Aid if you expect to receive grants, loans, and/ or scholarships.
- ☐ Join a campus club/organization. [AMSC Clubs and Organizations](#)

### THE ADVISING APPOINTMENT

- ☐ **Make an appointment with your Advisor** for advisement and registration. [Click here to make an appointment](#)
- ☐ **Develop a written list of questions** or topics to cover with your advisor (Ask questions about your academic progress, prerequisites, and major requirements).
- ☐ **Be on time** for your appointment.
- ☐ **Advisor Recommendations:**
  - Discuss courses for the upcoming semester
  - Only take classes that are required for your degree program
  - Follow through on any referrals suggested by your Advisor

# Next Steps

- Your Suggestions
- Resources (existing and new)
- Communities of Practice Conversations







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